League Startup - Things to do

- Review election information on bowl.com
- **Contact the center to negotiate a contract**
    - Determine league start/end date
    - Lineage fees
    - Payment for vacancies
    - Other services
- **League meeting**
    - Set a date and place
    - Notify captains/members
    - Copy rules for review
    - Discuss USBC Rule changes
    - Discuss any scheduling issues
- **Finances**
    - Open a federally insured account in the name of the league
    - Two officers MUST sign for withdrawals.
    - Deposit ALL funds collected within 7 days
    - President - verify the account monthly. Form is on bowl.com.
        - **HELPFUL HINT**: Have the bank/in-center banking statement sent to the president
    - President - appoint an audit committee.
    - Track any other income (50/50 collections, etc.)
        - **HELPFUL HINT:** Use a payment envelope to track 50/50 income and winners.
- **Membership cards and league certification application**
    - ALL bowlers MUST complete membership application card.
        - **HELPFUL HINT:** If paid in another league, ask for receipt. If there is no receipt; collect fees. Fees can be refunded if the bowler paid.
    - Submit to the local association within 30 days of the start of the league.
- **Awards**
    - Many awards do not require 12 games be bowled.
    - **Award applications** must be submitted within 20 days of the accomplishment being bowled.